

November 26, 2013

Regular meeting of the Mayor and Council of the Borough of Victory Gardens, held on November 26, 2013.

Mayor Holeman called the meeting to order and declared a quorum present. Pledge of Allegiance to the Flag of Our Country. Please remain standing for a moment of silence for our military and also in memory of our Councilperson Sonia Hall who passed away last week.

This meeting has been advertised in one newspaper, The Daily Record, in compliance with the New Jersey Open Public Meeting Act.

ATTENDANCE: Councilwoman Cheatham, Councilwoman Hedgepath, Councilman Lorenzo, Councilwoman Garcia Montes and Councilman Glass.

Motion to accept the minutes of November 12, 2013 as received by Councilwoman Montes, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

CORRESPONDENCE:

None at this meeting. I wanted to make mention that everyone received a copy of the meeting dates for 2014.

VOUCHERS:

Councilwoman Montes and Councilman Lorenzo asked about vouchers # 11045 and # 11046. They are two different dates the Mayor said. Two different jobs. The Clerk said they were here twice. The one time they were here it was because the outdoor thermometer was too low and the boiler would not kick on. It had to be readjusted. The second time they came out was for the controls and re setting all of them. Over time people have tried to adjust the temp controls and threw them out of sync. They had to reset all thermostats.

Council said to hold voucher # 11 045 until we get clarification. The other one for the same company can be paid.

Councilwoman Montes asked about #11 051 for Gramco. That is for the court recording system. It is the contract for the new year. #11 040 For Mt. Freedom Printing. What is that for? It is for printing up new vouchers. #032 for \$29.10 what is this for? Dougs prescription plan. The company splits the costs in the insurance. It was like this. You pay one cost for the health benefits and the one for the prescription. Some companies bill it together others don't. Councilwoman Cheatham said this happened with her insurance also. There were no other questions on the vouchers.

Councilwoman Hedgepath said she wanted to add a voucher on. It is for Marketing Enablement at a cost of \$1,900. This is a set up one time charge. We have finalized the web site. They said they could have us up and running by next week. We have been working with Sonia on this for quite some time. All the things that the State requires be on the web site will be on. The website will be: Victory Gardens Borough.com . He is waiving the yearly fee this year but every year after that we will be charged I think it is \$360 per year. There will be links to Dover to pay the water bill and links to different County offices. His charges will be based on the amount of work he has to do. He said in the towns that he has the updates are never more than \$200 per year.

Motion was made to pay the bills by Councilwoman Montes with the exception of #11045 until we get clarification and we are adding on !!063 for Marketing Enablement at a cost of \$1,900. Motion seconded by Councilwoman Cheatham and approved on roll call:

Councilwoman Cheatham	Yes
Councilwoman Hedgepath	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes
Councilman Glass	Yes

VOUCHER #	PAYABLE TO:	TYPE OF SERVICE	ACCT.#	AMOUNT
11 029	POSTMASTER DOVER	ADM & EXEC		\$460.00
11 030	J.C.P.& L.	STREET LIGHTING		659.11
11 031	BEYER FORD	CAPITAL IMPROV		53,812.00
11 032	SILVERSCRIPT INS	ADM & EXEC MEDIC		29.10
11 033	UNITED HEALTH CARE	ADM & EXEC MEDIC		342.75
11 034	HORIZON BC BS	ADM & EXEC MEDIC		704.67
11 035	DAILY RECORD	ADM & EXEC		11.96
11 036	J.C.P.& L.	BLDG & GRDS		436.16
11 037	THE HARTFORD	INSURANCE		7,983.00
11 038	MORRIS CTY MUA	STREETS & ROADS		186.00
11 039	WILLIAM ISSLEIN	RECYCLING		875.00
11 040	MT FREEDOM PRINTING	ADM & EXEC		199.00
11 041	CARQUEST AUTO PARTS	STREETS & ROADS		157.97
11 042	BEYER FORD	STREETS & ROADS		45.82
11 043	N.J.NAT. GAS	BLDG & GRDS		930.00
11 044	GOLUB ANIMAL	DOG WARDEN		286.00
11 045	I DEAL AIR	ADM & EXEC		110.00
11 046	I DEAL AIR	ADM & EXEC		110.00
11 047	CABLEVISION	BLDG & GRDS		4.40
11 048	VERIZON	BLDG & GRDS		63.53
11 049	MORRIS CTY MUA	RECYCLING		780.00
11 050	ANDERSON & DENZLER	ENGINEERING		744.38
11 051	GRAMCO BUSINESS	ADM & EXEC		1,095.00
11 052	DAILY RECORD	ADM & EXEC		238.84
11 053	MUNDEX INC	TAX ASSESSOR		221.60
11 054	A T & T	BLDG & GRDS		42.09
11 055	ARLENE EHEHALT	TAX COLL LUNCHEON		15.00
11 056	M.C.CLERK	TAX COLLECTOR		8.00
11 057	HECTOR LORENZO	STREETS & ROADS S & W		\$1,208.80
11 058	EDUARDO MARTINEZ	STREETS & ROADS S & W		\$2,071.20
				<hr/>
				\$73,831.38
11 059	J.C.P.& L.	AID TO FIRE DEPT		\$440.18
11 060	VERIZON	AID TO FIRE DEPT		83.23
11 061	VERIZON	BLDG & GRDS		187.65
11 062	AMERIHEALTH	ADM & EXEC MEDIC		3,048.09
				<hr/>
				\$3,759.15
				<hr/>
				\$73,831.38
11 063	Marketing Enablement	Website Setup		\$77,590.53
				<hr/>
				1,900.00
TOTAL				<hr/>
				\$79,490.53

DEPARTMENT REPORTS:

BUILDING DEPARTMENT - 5 permits issued for a total value of construction of \$12,425.00

CLERKS RECEIPTS - Taxes \$12,310.06  
 Sewer 425.00  
 TOTAL \$12,735.06

PROPERTY MAINTENANCE - 178 Washington Avenue - Leaves need to be removed.

MUNICIPAL COURT - Collected \$1,070.96

TAX COLLECTOR - Total Tax Receipts Month to Date: \$ 73,124.80  
 Year to Date: 1,389,454.88

REGISTRAR - 1 Marriage license issued. \$28.00 collected.

CFO - Everyone was given a copy of Amys report.

COMMITTEE REPORTS:

Councilwoman Cheatham - Nothing at this time.

Councilman Glass - Nothing at this time.

Councilwoman Hedgepath - Vera and I went to a Community Development meeting. We are in the process of setting up committees. Grant applications are out. Leon attended the same meeting.

Councilman Lorenzo - I looked in the bay and saw our new truck. The Mayor and I went to the firehouse with Hector and Eddie. We discussed the work in the bathrooms and did tell the men they have to clean the firehouse every so often. We have to decide what we are going to do with the bathrooms if it will be a full renovation or just repairs. We have to get a few contractors in for pricing.

Councilwoman Montes - I have set December 21 for the Christmas party. I will get the time to Debbe so she can do the fliers up.

Motion to accept and put on file by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

NEW BUSINESS:

COMMUNITY DEVELOPMENT GRANT FOR 2014 - The Clerk said she was speaking with Leon Hall about the grant application and he wanted to know if anyone had any suggestions for the grant this year. I asked him about a generator for Borough Hall. He said he thought it was a good idea but to let the Council decide. Over the past several years we have put in for grants but haven't gotten them. Community development seems to be geared anymore towards improvements to senior housing, schools and things like that.

Councilwoman Hedgepath said that going to these meetings 9 out of 10 people that applied for generators got them. With all the storms, this is what they are asking for.

Council agreed to have Leon apply for a generator for the Community Development grant. The last estimate we received I believe was like \$60,000 .

PROBATION WORKSITE - The Clerk said that for many years we were a worksite for Morris County Probation. When someone had to do community service they would come to us and we would put them to work with either cleaning the building, doing windows or working with the DPW. Back then the County covered insurance for the workers so in case any one got hurt at your worksite we wouldn't be sued and the County would pick up the tab for the insurance. Now they don't. Now the insurance is a secondary insurance through the County. There is no first coverage in the insurance unless the community service workers have the private insurance themselves. I backed out of the program because of this. They want us back in the program because this was a good worksite.

I spoke with Dave Sgalia and he told me these person would not be covered under Workers Comp and he feels it is not a good idea to keep this program going as it could hold the Borough liable. The Clerk asked the Attorney what he thought? He said he would have to look into it because he doesn't know if they would be considered employees of ours. How does the program work? People go to court, they are given community service to do and when they meet their probation officers they will be given our name as worksite and then the person has to contact me and set up when they will come in. I am told what they did, how many hours of service they have to perform and then we work out a schedule for them to come in. Some get it done right away where others if they have a lot of hours could take months to get it done. The Attorney said he thinks we should be guided by our insurance person.

Council asked the Clerk to see if she can find out more information on the insurance part of this. See what the person from probation has to say. We will discuss at the next Council meeting.

42  
NEW BUSINESS CONTINUED:

LAST MEETING IN DECEMBER - The Clerk said she wanted to make sure that the Council all agreed that the last meeting in December was cancelled? Yes. We said it at the last meeting. Okay, I just wanted to make sure. Then our last meeting for the year will be December 10, 2013.

Mayor Holeman said that at the last meeting we went into a closed session regarding personnel. We discussed hiring someone part time to work in the Clerks office and a flier was sent out regarding that.

Motion to open the meeting to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Joan Cegelka - Is this the first time you are talking about the new position that you have? Yes. You took action at the last meeting. The Attorney said no. You sent out a flier. That is not action. If they hired someone that would be action. What has happened in the Borough in the last ten years for work that requires someone full time. It is part time. If the Council decides to hire it is a part time position. Will you have someone working 8 hours a day besides yourself? I don't know you would have to ask Council. They have not made that decision yet.

Councilwoman Hedgepath said that Mrs. Bly doesn't want to work a full eight hour day when Debbe isn't here. It is too much for her to do. What we are trying to do is that when Debbe isn't here Mrs. Bly wouldn't have to work 8 hours a day. She would work 4 hours and then someone else would come in the other 4 hours for the day. We have to be prepared with a trained person. How often is Debbe not here? I don't know exactly. She has vacation and sick time. She has classes and meetings. Mrs. Bly hasn't decided if she is leaving. She has told us that she does not want to work any more 8 hour days after December 31 of this year.

Jim Janone - When are you going to do an ordinance for this position? We don't have a title for this position. No one has filled this position yet. If we need to make an ordinance we will. What line item will this be paid out of? Clerks S & W. This is a job that will not take place until next year.

Councilwoman Montes said that Debbe has been here for 25 years. One day she will retire and we will need someone to take her place. Voucher # 11039 what is that? It is for Bill Isselin. He is our Clean Communities and Recycling person. This is his bill for the remainder of the year. July 1, 2013 through December 31, 2013. Voucher # 11062. What time frame is that? It is one month. Amy is looking into this. The Clerk said she thinks it is a credit. Debbe could you tell us about the container that I reported to the Council at the last meeting? Yes. I sent Barrie over there. It is a violation of the zoning. She has contacted the owner of the liquor store and told him he had to remove them.

Valerie Williams - I have asked this question before and I want to know when you are going to do an ordinance for encroachment? I witnessed leaves being moved from one residence to another. The other residence was empty. How do I make these complaints so someone will do something about it? We know that 13-19 Adams is vacant. Now there are leaves being thrown there. Earlier in the meeting when I came in Debbe was saying something about bagging leaves. I was reading the report from Property Maintenance from Greg. Is he still property maintenance? Yes. How does he enforce? He writes a letter gives them so much time. Rechecks. If it isn't done then he takes them to court. Judge sets the fine. Nothing comes to the governing body that Greg does only his report. What are the qualifications and duties of this job? They will have to know computers. They will have to go to classes. Right now we are looking for a part time person. We don't know what Mrs. Bly is going to do. How much is the pay? I have to talk to these people. We have to speak to them. The Council wanted to offer it to Victory Gardens residents first. The job is helping Debbe.

Motion to close the meeting to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to adjourn the meeting by Councilman Lorenzo, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

Submitted By:

*Deborah Evans*

Deborah Evans  
Borough Clerk