

March 25, 2014

Regular meeting of the Mayor and Council of the Borough of Victory Gardens held on March 25, 2014.

Mayor Holeman called the meeting to order and declared a quorum present. Pledge of Allegiance to the Flag of Our Country. Please remain standing for a moment of silence for our military.

This meeting has been advertised in one newspaper, The Daily Record, in compliance with the New Jersey Open Public Meeting Act.

ATTENDANCE: Councilwoman Cegelka, Councilwoman Cheatham, Councilman Glass, Councilwoman Hedgepath, Councilman Lorenzo, Councilwoman Garcia Montes.

Attorney Feintuch was also present at this meeting.

ABSENT: None

Motion to go out of the regular order of business so that the representative from JCP & L can discuss some changes with us. Motion made by Councilman Glass, seconded by Councilwoman Hedgepath and approved on verbal vote. None opposed.

Mike Obremski - JCP & L - I met with Debbe last year and went over critical facilities. We now are able to look these up and you will be able to know when they will be turned back on. We have a mobile app now and if you text out your outage will be reported on your account. You can now get crew details for outages and you will know where they are and time frame to get things repaired. Debbe and I keep in touch.

Councilwoman Montes asked if there is an emergency number we can call you when there is a problem? No. It is for emergencies only for police and fire. I will give you my card again and you can call me and I can get any information you may need.

Councilwoman Cegelka said we can text out on the cell phone. Yes, it is no longer tied to your home phone number. You can put any number in and you will get all kinds of updates. You have to register on the website. You will get an update when it is back on.

Councilwoman Montes asked about the rate increases for JCP & L when are they suppose to go up? Nothing final on this now. They are figuring out when all that will be done and then BPU will give the final words.

Motion to go back into the regular order of business by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to accept the minutes of March 11, 2014 as received by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to accept the minutes of March 18, 2014 as received by Councilman Lorenzo, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

CORRESPONDENCE:

Thank you note from Lorenza for the flowers that were sent.

LETTER FROM ATTORNEY FEINTUCH - Letter to Councilwoman Cegelka - I have reviewed the Statement of Work from Scott Alexander. As it stands, it meets all the requirements of the contract. If you need more information let me know.

LETTER FROM VALERIE WILLIAMS - She wanted to know why some correpondence was omitted from the Feb. 25, 2014 meeting. I told her I do not read correspondence in full at the meetings.

LETTER FROM JIM JANONE - In response to Valerie Williams letter to him regarding cancelling Planning Board meetings for using the conference room. Jim stated that he did not cancel any meetings. He said he thought they were done.

HILLSIDE OFFICE PARK - Letter from Jim Janone - Please be advised that this is authorization to remove any and all items you deem necessary from the building that is scheduled to be demolished and I am fully authorized to give you permission and access to remove said items from the building.

CORRESPONDENCE CONTINUED:

LETTER FROM BARRIE KRAUSE - I understand there was discussion at the last Council meeting regarding my needs for a computer. A computer is necessary to perform the duties assigned to the Official. I use my computer to generate letters and memos to the Board, Council and Professionals. OPRA requests, violation notices, Planning Board agendas, Resolutions, newspaper publications, public notices, etc. I am requesting that you do not remove my computer. It will be impossible, as well as unprofessional and disruptive, for me or the Recording Secretary to share a computer with the Clerks office.

ROCKAWAY TOWNSHIP - They sent the costs for the pools at Picatinny for our residents. This can be done because we are a town in a contract with Rockaway Township for health.

Councilwoman Montes asked that we send that information out to the residents when we do the Easter flier.

BILL SCHROEDER - Everyone was given a copy of the two budgets that Bill Schroeder did. One is the one we talked about. The other one is if we add \$10,000 to CIF.

Motion to accept the correspondence by Councilwoman Montes, seconded by Councilwoman Cegelka and approved on verbal vote. None opposed.

VOUCHERS:

Any questions on the vouchers? Councilwoman Montes asked about #032 what is that for? The Planning Board Attorney. It is his bill that Barrie approved to be paid. #048 That is for the road grit/sand. Councilwoman Cegelka asked how come no one signed the vouchers for the claimant? Debbie forgot to sign it. I will tell her she has to sign them. No other questions on the vouchers.

Motion to approve the vouchers for payment by Councilwoman Montes, seconded by Councilwoman Cheatham and approved on roll call:

Councilwoman Cegelka	Yes
Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

(See Vouchers Next Page)

DATE	VOUCHER #	PAYABLE TO:	TYPE OF SERVICE	ACCT.#	AMOUNT
March 25, 2014	3 - 030	Eduardo Martinez	Streets and Roads		\$ 2,071.20
March 25, 2014	3 - 031	Hector Lorenzo	Streets and Roads		\$ 1,208.80
March 25, 2014	3 - 032	Eric M. Bernstein	Planning Board OE		\$ 420.00
March 25, 2014	3 - 033	Morris Cty Tax Coll. Ass.	Tax Collector OE		\$ 20.00
March 25, 2014	3 - 034	JCP&L Electric	Utilities		\$ 416.57
March 25, 2014	3 - 035	JCP&L Fire House	Fire OE		\$ 188.33
March 25, 2014	3 - 036	JCP&L Street Lighting	Street Lighting		\$ 688.80
March 25, 2014	3 - 037	Deborah Devery	Admin SNW		\$ 40.00
March 25, 2014	3 - 038	Golub Animal Hosp.	Dog OE		\$ 160.00
March 25, 2014	3 - 039	Optimum	Clerk OE		\$ 4.40
March 25, 2014	3 - 040	Daily Record	Clerk OE		\$ 133.12
March 25, 2014	3 - 041	William J. Isslein	Clean Communities		\$ 875.00
March 25, 2014	3 - 042	Verizon	Utilities		\$ 63.65
March 25, 2014	3 - 043	Ideal Air Inc.	Buildings & Grounds		\$ 350.00
March 25, 2014	3 - 044	NJ Natural Gas	Utilities		\$ 930.00
March 25, 2014	3 - 045	Urgent Care Med. Asso.	Clerk OE		\$ 152.00
March 25, 2014	3 - 046	Amerihealth	Group Insurance		\$ 8,068.84
March 25, 2014	3 - 047	Communications Div. County of Morris	Taxes		\$20,810.67
March 25, 2014	3 - 048	County Concrete Corp.	Streets & Roads		\$ 608.40
March 25, 2014	3 - 049	Treasurer, State of NJ	Marriage License		\$ 75.00
March 25, 2014	3 - 050	Deborah Devery	Admin SNW		\$ 726.00
March 25, 2014	3 - 051	Hector Lorenzo	Streets and Roads		\$ 1,329.68
March 25, 2014	3 - 052	Eduardo Martinez	Streets and Roads		\$ 2,278.32
TOTAL					\$41,618.78

VOUCHERS CONTINUED:

108  
DEPARTMENT REPORTS:

BUILDING INSPECTOR - 1 permit issued for a total value of construction:  
\$1,800.

PROPERTY MAINTENANCE - No report due to weather.

MUNICIPAL COURT - \$298.22 collected from the court.

TAX COLLECTOR - Total Tax Receipts Month To Date: \$288,054.86  
Year To Date: \$372,764.66

REGISTRAR - 1 marriage license issued for a total collected: \$28.00

COMMITTEE REPORTS:

Councilwoman Cegelka - There are supplies that two years ago for the road department we were thinking about getting. I would like to add an engraving system or some type of labeling system. People are complaining about the maintenance men using the leaf blower to clean the streets and they are blowing that residue on their properties. We have a metal attachment that goes on the skid loader. It doesn't work well but they could use that to sweep the roads. I asked Debbe to contact Gray Supply and ask them if they have a vehicle we can use and the cost. The bus stop on Coolidge Avenue there is a problem with cars speeding through there as they are avoiding the light on the corner. Maybe we can put a sign up saying no left turn between certain hours.

Councilwoman Cheatham - The Mayor, myself and my husband went to North Dover School to read to the children. Councilwoman Montes was there also. We read bedtime stories to the kids and they sit on the floor and we read to them. Everyone had a great time.

Councilman Glass - Nothing to report.

Councilwoman Hedgepath - HUD increased money to Community Development. April 24 will be the final determination as to who gets what money from Community Development. Money won't come until August or September.

Councilman Lorenzo - I want to request permission to use the town truck to go get the stuff Mr. Janone has for us. Also, Hector would have to go on a Saturday so he could take a day off during the week to go on Saturday.

Motion was made to let Hector use the Borough truck on a Saturday to go pick up the items Mr. Janone is giving to the town. He will also be able to take a day off during the week because he would be going on a Saturday. Motion made by Councilwoman Cegelka, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

Also, the problem with the short in the garage is because the salt is by the electrical outlet. I am not sure where in the area it is but we need to get an electrical person in to take a look at it. I did provide Mrs. Cegelka with the list that we used two years ago for the items needed for the garage. If anyone needs a copy let me know.

Councilwoman Garcia Montes - Easter is coming up so we will have our Easter Egg Hunt and the party. April 12, 2014 will be the party. Hours 1-3 p.m. at firehouse. If you can put on flier bring your own bag or basket for egg hunt. Any questions please put my name and number down.

Motion to accept and put on file all reports by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

NEW BUSINESS:

ACCEPTANCE OF 2013 MUNICIPAL AUDIT - Everyone was given a copy of the Audit. The Resolution for tonight is stating that you read the comments and recommendations of the Audit and that you are familiar with them.

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT  
FORM OF RESOLUTION

WHEREAS, N.J.S.A.40A:5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant wit the Borough Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C.5:30-6.5, a regulation requiring that the Governing Body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the Annual Audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the Governing Body have personally reviewed as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the Governing Body attached hereto; and

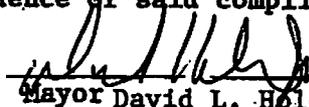
WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty five days after the receipt of the Annual Audit, pursuant to N.J.A.C.5:30-6.5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S.52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (DLGS) under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Victory Gardens, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

  
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Mayor David L. Holeman, Jr.

NEW BUSINESS CONTINUED:

AUDIT CONTINUED - Motion to accept the Resolution by Councilwoman Montes, seconded by Councilwoman Cheatham. Councilwoman Cegelka said these are the same recommendations that we receive every year? Yes. Bill Schroeder said we will always have these recommendations just because of the size of the town and the amount of people we have working here. Will we do a corrective action plan? Amy does that and the Council will get a copy of it. The only recommendation this year that is different Councilwoman Montes said is the one about the dogs. That is correct and that has been resolved the Clerk said. Roll call:

Councilwoman Cegelka	Yes
Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

The Mayor said we have to decide about a computer for the new worker. Barrie gave us a letter that she needs hers. After discussion the Council said to have Mark look at the computer in the Mayors office to see if Debbie can use that.

Councilwoman Cegelka said she would like an inventory of everything (tools) that we have in the garage.

Motion to open the meeting to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

The following person addressed the Council during open session:

James Janone to discuss computer regarding Gramco, voucher for Planning Board Attorney, meeting with website person, OPRA request, questions to Attorney.

Motion to close the meeting to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to adjourn the meeting by Councilwoman Montes, seconded by Councilwoman Cheatham and approved on verbal vote.

Submitted By:

*Deborah Evans*

Deborah Evans  
Borough Clerk