

March 10, 2015

Regular meeting of the Mayor and Council of the Borough of Victory Gardens, held on March 10, 2015.

Mayor Holeman called the meeting to order and declared a quorum present.
Pledge of Allegiance to the Flag of Our Country.
Please remain standing for a moment of silence for our military.

This meeting has been advertised in one newspaper, The Daily Record, in compliance with the New Jersey Open Public Meetings Act.

ATTENDANCE: Councilwoman Cheatham, Councilman Glass, Councilwoman Hedgepath, Councilman Jacobus, Councilman Lorenzo, Councilwoman Garcia Montes.

Attorney Feintuch was also present at this meeting.

ABSENT: None

At this time, a motion was made to go out of the regular order of business so that at our Auditor Bill Schroeder can discuss the introduction of the 2015 Municipal Budget.

Motion made by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Bill Schroeder - Your budget is a good budget. We have an increase of \$66.00 on the year at a home assessed at \$200,000. This is also with putting \$10,000 back into the Capital Improvement Fund. Your budget is going up \$22,700 for the year on the municipal side. Every tax point in Victory Gardens is \$7,400. Half of the increase is the CIF and the other part is increased operating budget. Your average taxpayer in Victory Gardens pays about \$4,000 in taxes per year. The average State wide is well over \$8,000.00

So, if you are good with everything, then we will introduce tonight and then send it down to the State for approval. If we get the States approval then we will adopt on April 14, 2015.

Motion to introduce the 2015 Municipal Budget by Councilwoman Montes, seconded by Councilman Lorenzo and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Jacobus	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

The Mayor said that while our Auditor is here he would like to do the CAP Ordinance in case anyone from the public has any questions. Council agreed.

SECOND READING/PUBLIC HEARING/ADOPTION OF CAP ORDINANCE -

CALENDAR YEAR 2015 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Motion was made to open the meeting to the public on the Ordinance only. Motion made by Councilwoman Montes, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

Jim Janone - Have we done this Ordinance that you can remember every year? Yes, I have all my towns do it every year. Have we ever needed it? Yes. Last year we needed it but not this year.

Mike Besny - I own 31 Polk Avenue a corner house. This town is really doing everything they can to keep taxes down. I encourage you to keep doing what you are doing. Your town guys are good, always busy, helpful.

Motion to close to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to go back into the regular order of business by Councilman Glass, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

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Motion was made to adopt the CAP Ordinance. Motion made by Councilwoman Montes, seconded by Councilman Glass and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Jacobus	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

The Mayor asked for a motion to go out of the regular order of business so that the person from Citi Connections can give his presentation. Motion made by Councilwoman Montes, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

Morris Enyeart from Citi Connections - You had a proposal from me which was out of date so I redid the proposal where I dramatically reduced the rate. I own Citi Connections and we have been in business for 20 years. We do government associations and municipalities. We do about 50 towns in New Jersey.

For us to design and build your website it will cost \$1,350. This is a one time charge. This price will include scanning 3 years of the Council minutes and agendas.

Base charges are \$1,525. This includes the annual hosting, maintenance and updates to the website during the term of the agreement. Includes new domain name of: www.VICTORYGARDENSJ.gov .

City Connections programming staff is located in New Jersey, Pennsylvania, Nebraska and Massachusetts. During super storm Sandy, when we lost power our operations and communications were switched to Nebraska. Every website was able to keep going without delay.

In our contract it states that if you stop doing business with us, the website and all its contents are yours. It will not go black. We never had that happen. We can supply you with what you need to have on the website and we can show you what we do for other towns. This way you can pick and choose what you want or just let us do all that for you. We know what people access on the sites.

You can have 3 people listed for the .gov domain. One would be your Clerk, one is the CFO and the other is our company. This is included in your price. It is \$125 per year. We are considered a professional services agreement. If we end up doing a lot more than any of us anticipated then half way through the year I will come back to you about it and have discussion because at that time we pay have to change the price. If it is a one time thing then nothing will happen. If it is going to be a steady thing then we may increase. If we do we will certainly have discussion with you. How long will it take to get it up and going? Once we get the design down the way you want it - it will be a few weeks. I like to work with just a few people. Things run smoother that way and things get done quicker. If we give you something to put on the website after it is up and running how long will it take to get it put on the website? Same day.

Can you do financial transactions on line? No. We can give you names of several places that will do that, but we don't. There is too much of a liability. You set up your own contract with a place. I can give you names of three different companies that do that but we don't get involved in that.

We don't charge for setting up emails but we do charge \$1.00 per month for the virus protection. You can either have email accounts or not. We have backups of the website just in case something happens. It is for disaster recovery purposes.

If we have holiday parties you can put that on the site without extra charge? Yes. If you want to take pictures and have us put those on the website for you we can do that. It won't cost anymore money. You can do it for town projects also. What about OPRA requests? We don't do them. We can post them as to what is being asked for and who is requesting. Any kind of information on your website, your residents don't have to do OPRA requests because they can access right from the website.

Citi Connections Continued - We can video Council meetings but that would be an additional charge. We will not go up more than 2% a year. That is what the government puts on towns and that is what we abide by. Unless there is something huge that you want us to do but at that time we will talk about it.

Council thanked Mr. Enyeart for coming in tonight and discussing this with us. At this time the Mayor asked for a motion to open the meeting to the public if they have any questions for Mr. Enyeart.

Motion to open the meeting to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Jim Janone - The email capacity for the Borough is pretty big? Yes, we will provide email accounts for the Mayor and Council, Planning & Zoning Boards, BOH. There is a \$1 per month for charge for all accounts for the virus protection. Forms there are no charges for. Any forms that the town has can be put on the website. You want to give people information so they don't have to come to town hall. What is the most requested OPRA we get here? Probably financial.

Mike Besny - Asked about the viruses and if the town will have good virus protection? Yes. We make sure all that is covered and never had a problem with it.

Motion to close the meeting to the public by Councilwoman Cheatham, seconded by Councilman Jacobus and approved on verbal vote. None opposed.

Motion to go back into the regular order of business by Councilwoman Cheatham, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to accept the minutes of February 24, 2015 as received by Councilman Lorenzo, seconded by Councilwoman Cheatham and approved on verbal vote. Councilwoman Montes abstained as she wasn't present at that meeting. None opposed.

CORRESPONDENCE:

EMAIL FROM VALERIE WILLIAMS - Everyone copied. It has to do with the snow removal and plowing.

Motion to accept correspondence as received by Councilwoman Montes, seconded by Councilman Jacobus and approved on verbal vote. None opposed.

VOUCHERS:

There were no questions on the vouchers. The Mayor asked for a motion to approved the vouchers for payment.

Motion to approve the vouchers for payment by Councilman Glass, seconded by Councilwoman Montes and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Jacobus	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

(See Vouchers Next Page)

Date	Voucher #	Payable to:	Type of Service	Acct. #	Amount
3/10/15	3-001	Dover Bd of Ed	School Taxes		\$68,424.25
3/10/15	3-002	State of NJ – Division of Pension & Benefits			\$22,053.00
3/10/15	3-003	Town of Dover	Fire OE		\$16,500.00
3/10/15	3-004	Henry O Baker Insur Grp	Other Insurance		\$ 6,554.00
3/10/15	3-005	State of NJ – Division of Pension & Benefits			\$ 4,771.21
3/10/15	3-006	Philip Feintuch, ESQ	Legal OE		\$ 2,856.00
3/10/15	3-007	Philip Feintuch, ESQ	Legal Services OE		\$ 1,925.00
3/10/15	3-008	Dover Muni Court	Muni Court Dover		\$ 1,412.75
3/10/15	3-009	Ideal Air Inc.	Bldg & Grnds		\$ 809.00
3/10/15	3-010	Ondria Garcia Montes	Recreation		\$ 600.00
3/10/15	3-011	Shell Fleet Plus Card	Road OE		\$ 526.39
3/10/15	3-012	NJNG	Fire OE		\$ 574.15
3/10/15	3-013	Herbert Evans, Jr.	Bldg & Grnds		\$ 300.00
3/10/15	3-014	Dover Post Office	Clerk OE		\$ 294.00
3/10/15	3-015	Vision Service Plan	Group Insurance		\$ 243.58
3/10/15	3-016	Verizon	Utilities		\$ 207.08
3/10/15	3-017	Verizon	Fire OE		\$ 98.56
3/10/15	3-018	Training Unlimited	Clerk OE		\$ 129.00
3/10/15	3-019	Professional Gov't Educt	Tax Collector OE		\$ 90.00
3/10/15	3-020	ATT	Utilities		\$ 55.92
3/10/15	3-021	Municipal Clerk's Assoc	Clerk OE		\$ 50.00
3/10/15	3-022	Deborah Evans	Clerk OE		\$ 40.17
3/10/15	3-023	Edwardo Martinez	Streets and Roads SW		\$ 3,974.06
3/10/15	3-024	Hector Lorenzo	Streets and Roads SW		\$ 2,318.44
3/10/15	3-025	Deborah Devery	Clerk SW		\$ 690.00
3/10/15	3-026	Mark Paving, Co., Inc.	Road OE		\$ 3,404.76
			TOTAL		\$138,901.32

NEW BUSINESS:

2015 INTRODUCTION OF MUNICIPAL BUDGET - This was done earlier in the meeting.

TONNAGE GRANT RESOLUTION - Everyone was given a copy of the Resolution. This is something we do every year. We are applying for the 2014 Recycling Tonnage Grant and are designating William Isselin to submit the application.

(See Resolution Next Page)

TONNAGE GRANT APPLICATION RESOLUTION

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this Borough to apply for the 2014 Recycling Tonnage Grant will memorialize the commitment of this Borough to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the Borough and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Victory Gardens hereby endorses the submission of the recycling tonnage grant application to the NJDEP and designates William J. Fesselin to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

Deborah Evans
Deborah Evans, Municipal Clerk

William J. Fesselin
Mayor

I, Deborah Evans, Clerk of the Borough of Victory Gardens, do hereby attest that this is a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Victory Gardens at a meeting held on 3-10-15.

Deborah Evans
Deborah Evans, Municipal Clerk

Motion to approve the tonnage resolution by Councilwoman Montes, seconded by Councilman Glass and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Jacobus	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

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OLD BUSINESS:

2ND READING/PUBLIC HEARING/ADOPTION OF CAP ORDINANCE - This was done earlier in the meeting while the Auditor was here.

WEBSITE DISCUSSION - This was done earlier in the meeting.

Motion to open the meeting to the public by Councilwoman Montes, seconded by Councilman Lorenzo and approved on verbal vote. None opposed.

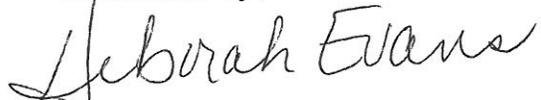
Jim Janone - Is the Attorneys bill for RVRSA? Yes. Is it just one month? No. Is this voucher for the court a monthly bill? Yes. Do we have a service contract with Ideal Air? Yes. This bill that is in tonight is for the firehouse. Maybe you should consider a service contract for the firehouse with them also. We haven't had any problems with the firehouse. Training Unlimited voucher is for what? The Clerks classes. Asked about the salary for Mrs. Bly that is accounted for in the budget for Clerk O & E. Salary is in S & W not O & E. Mrs. Bly is no longer here but Debbie is working. Debbie is making more than Mrs. Bly was making. She is also being paid overtime for when the Clerk isn't here. Debbie's salary is approximately \$17,000. That is her rate. Her overtime is not included and that is what the extra money is for. To help cover those costs. We still have to pay her when she starts school. She will do schooling on a Saturday but she will get a day off during the week to compensate for that. Or, if she has to work then she will be paid overtime for the Saturday that she goes to school. Councilwoman Montes said it wasn't voted on. Is your 3% salary increases based on the actual money in the line item in the budget or is it based on the just the salaries? We will ask Amy.

Mike Besny - It would be a good idea if you have a checklist for new people moving into town. Something that tells them about recycling collection, garbage collection and whatever else needs to be done. The Clerk has been very helpful. Everyone working for the town has been very good including the maintenance men. My neighbors are good. Everything is very positive here. I did receive a letter from property maintenance and I feel I am being picked on. This is just saying that come Spring they will be doing inspections. I take care of my property so you should go after the ones that don't take care of theirs.

Motion to close the meeting to the public by Councilwoman Montes, seconded by Councilman Jacobus and approved on verbal vote. None opposed.

Motion to adjourn the meeting by Councilwoman Cheatham, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

Submitted By:



Deborah Evans
Borough Clerk