

February 23, 2016

Regular meeting of the Mayor and Council of the Borough of Victory Gardens, held on February 23, 2016.

Mayor Holeman called the meeting to order and declared a quorum present.  
Pledge of Allegiance to the Flag of Our Country.  
Please remain standing for a moment of silence for our military.

This meeting has been advertised in one newspaper, The Daily Record, in compliance with the New Jersey Open Public Meeting Act.

ATTENDANCE: Councilwoman Cheatham, Councilman Glass, Councilwoman Hedgepath, Councilman Lorenzo and Councilwoman Garcia Montes.

ABSENT: Councilman Jacobus and Attorney Feintuch.

Motion to accept the minutes of 2/9/16 as received by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None cposed.

Motion to accept the minutes of 2/16/16 as received by Councilwoman Montes, seconded by Councilman Lorenzo and approved on verbal vote. None opposed.

CORRESPONDENCE:

Valerie Williams - They are doing work at 13-19 Adams Avenue and she asked if we could send a letter or get in touch with the person doing the work to have the dumpster covered as others are putting garbage in there. We did contact the owner and he has put a covering over the dumpster.

Randolph Township - We received a letter saying they are partnering with Habitat for Humanity and will be redeveloping the site as the EA Porter Site. This is located at 42 Bennett Avenue. They will be putting affordable housing. The demolition should start the week of February 22nd and be completed within 30-45 days.

Motion to accept the correspondence by Councilwoman Montes, seconded by Councilwoman Cheatham and approved on verbal vote. Nont opposed.

VOUCHERS:

The Mayor asked if there were any questions on the vouchers? Hearing none, the Mayor asked for a motion to pay the bills. Motion made by Councilman Glass, seconded by Councilwoman Montes and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

(See Vouchers Next Page)

**VOUCHER REPORTS**

Date of Council Meeting:

Feb. 23, 2016

<u>Voucher #</u>	<u>Payable to:</u>	<u>Type of Service</u>	<u>Amount</u>
2-034	Waste Magagement	Trash Removal	8,188.91
2-035	The Hartford Insurance	Other Insurance - Worker's Comp	2,508.50
2-036	Cargill, Inc.	Road OE - Salt for roads	2,144.99
2-037	NJNG	Utilities - Borough Hall	\$723.00
2-038	JCP&L	Utilities - Borough Hall	394.71
2-039	JCP&L	Fire OE	177.89
2-040	Ondria Garcia-Montes	Recreation	600.00
2-041	MicroSystems-NJ.com	Tax Assessor OE	350.00
2-042	Morris County MUA	Road OE	286.00
2-043.	Golub Animal Hosp & Animal Inn	Dog OE	165.00
2-044	Home Depot	Bldgs & Grnds	124.49
2-045	Treasurer, State of NJ	State Training Fees	86.00
2-046	Verizon	Clerk OE 973-361-8121	65.75
2-047	Deborah Evans - Petty Cash	Clerk OE	38.79
2-048	TJ's Sportwide Trophy	Clerk OE	27.00
2-049	Municipal Clerk's Assoc. of Morris Cty	Clerk OE	25.00
2-050	Daily Record	Planning Board	23.32
2-051	Optimum	Utilities	6.04
2-052	Deborah Devery	Admin SW	723.06
2-053	Hector Lorenzo	Streets & Roads SW + Snow OT	1,530.87
2-054	Edwardo Martinez	Streets & Roads SW + Snow OT	2,767.62
2-055	Office Concepts	Clerk OE - Three invoices	376.63
	<i>Total</i>		<i>\$21,333.57</i>

DEPARTMENT REPORTS:

Building Department - There were 4 permits issued. Total value of construction \$12,950.

Property Maintenance - Everyone has a copy of the report.

Municipal Court - We collected \$1,491.40

Tax Collector - Total Tax Receipts Month To Date: \$81,259.16  
 Total Tax Receipts Year To Date: \$81,259.16

Registrar - There were no marriage licenses issued for the month of February.

Finance Officer - Since we just finished up the budget meetings, Amy has no report for this month. She will have a report the next time.

COMMITTEE REPORTS:

Councilwoman Cheatham - Nothing.

Councilman Glass - Nothing at this time.

Councilwoman Hedgepath - There is a Community Development luncheon tomorrow at the Netcong Fire Department. Applications packages will be handed out at that time.

Councilman Lorenzo - Nothing.

Councilwoman Montes - At the Christmas Party there were 125 kids. A little later 10 - 12 kids came out. We had food, drinks, the kids got candy canes, stockings and a gift. Kids had a good time. I also did the coat drive. We had about 600 coats. I did it for five days. I would like to thank the Mayor and Councilman Lorenzo for their help. We didn't have notice to pick up and it was on a weekend. The Mayor opened the garage and Councilman Lorenzo and my husband went down and picked up the coats. My daughter and husband helped with handing out the coats. We did this for 5 days.

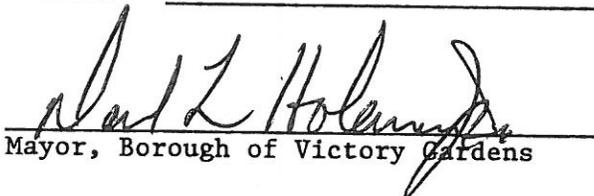
Motion to accept and put on file all reports by Councilman Glass, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

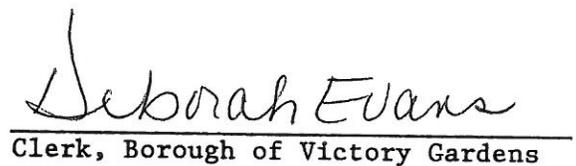
NEW BUSINESS:

RESOLUTION OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF VICTORY GARDENS APPROVING THE  
APPLICATION FOR THE 2015 TONNAGE  
GRANT

- WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS, It is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and
- WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and
- WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and
- WHEREAS, A resolution authorizing this municipality to apply for the 2015 Recycling Tonnage Grant will memorialize the commitment of this Borough to recycling and to indicate the assent of the Borough of Victory Gardens to the efforts undertaken by the town and the requirements contained in the Recycling Act and recycling regulations; and
- WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.
- NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Victory Gardens, County of Morris, hereby endorses the submission of the recycling tonnage grant application to the NJDEP and designates William Isselin to ensure that the application is properly filed; and
- BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

ADOPTED: 2-23-16

  
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Mayor, Borough of Victory Gardens

  
\_\_\_\_\_  
Clerk, Borough of Victory Gardens

Motion to approve the Resolution by Councilwoman Montes, seconded by Councilman Glass and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

NEW BUSINESS CONTINUED:

DOG AND CAT CENSUS FOR 2016 - The Clerk said it is time for the census again. I spoke to Carol and asked her if she would do the census for us again. She said she would. I know Peter Tabbot from Rockaway Township was here at a BOH meeting and he stated that we don't have to do the census anymore - it is no longer required by the State. I spoke with him and he said that Rockaway Township is still doing it as well as other towns. Two years ago when we did the census we had 140 people come in and get licenses. So far this year we have 77. Doing the census helps us keep track of the amount of animals. Councilwoman Montes asked if they go to the apartments? Yes. Councilwoman Cheatham said she thinks it is good to keep track. The cost of the census for Carol and her daughter to go out is \$577.00. It breaks down to \$288.50 each. Jerry doesn't want to do the census. It is too much work for him as he works full time. Councilman Lorenzo asked after the census if the people don't come get the license what happens? They are given a letter telling them they have to come down. They have two weeks to comply. If they don't then Jerry follows up and gets them in here. If they don't get the license then Jerry takes them to court. Then they have to pay court fees also.

After more discussion the Council decided that they would get the census done.

Motion was made to get the census done by Councilwoman Cheatham, seconded by Councilman Lorenzo and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	No
Councilwoman Hedgepath	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	No

OLD BUSINESS:

CAMPERS, TRAILERS ORDINANCE - We are holding this. Councilman Jacobus is suppose to be making a list from the meeting they had with Ron. We want to give everyone a copy of that list. Then if there is anything else to be added Council can add or take away. The Attorney wants everything for when he comes back so he can look it over and work on it.

FIREHOUSE DOORS AND EXIT SIGNS - Everyone has a copy of the picture that the Mayor drew. Lengthy discussion on this topic. Outcome is that 4 doors will have push bars. Exit signs will be put up. Where there is not an exit there will be glow in the dark signs stating not an exit. We will give to Chris Barrella and have him look it over and tell us if everything is okay. We will also ask him about the stove in the kitchen and see if we need to lock gas line. Ask him about the door in the furnace room and if we should put a new door on. Council was okay with the plans. We will give to Chris and have him give us his opinion and then bring it back to Council. If all is okay then we can get started.

GARDEN CHAPEL SUMMER PROGRAM - The Clerk said we talked about this at the last meeting. The church would like us to put a blurb in our next flier about the summer program. We are not allowed to put church and State together. Council said to ask the Attorney. Whatever he says we will do. Hold for when the Attorney gets back.

CAP ORDINANCE 2ND READING/PUBLIC HEARING/ADOPTION - The Clerk said everyone has a copy of the ordinance. It has to be done by title only. Then you open it for public hearing.

CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE  
MUNICIPAL BUDGET APPROPRIATION LIMITS AND  
TO ESTABLISH A CAP BANK

This again, is only used if we need it. Bill Schroeder always asks us to do it. I don't recall in all the years that I have been here that we ever used this. It is just as a safety measure.

Motion to open the meeting to the public on the CAP Ordinance. Motion made by Councilman Glass, seconded by Councilman Lorenzo and approved on verbal vote. None opposed.

OLD BUSINESS CONTINUED:

ADOPTION OF CAP ORDINANCE CONTINUED - Public Hearing - Jim Janone asked if someone on Council can explain the CAP and what it does to the budget? How much will it be raised? 3.5% if we use it. We use it as a safety net. Bill Schroeder can tell us the amount. We don't use it anyway. We can ask Bill what that figure would be should we use it. Councilman Glass said about \$27,000. I am not sure but I think that is what it is.

Joan Cegelka - You already sent your budget in to Mr. Schroeder? Yes. How much did it increase from last year? About \$18,000. That was going up the 2%. If your budget is already made why do you have to go up? We aren't going up. We are just doing the ordinance as a safety. Bill asks us to do this every year. Are you raising the budget anymore? We don't plan on doing that. Bill is our advisor. He tells us what we should do to protect ourselves. You don't have to do this Ordinance. We know that but he says we should so we do.

No other comments from the public.

Motion to close the meeting to the public on the CAP ORDINANCE. Motion by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to adopt the Cap Ordinance by Councilman Glass, seconded by Councilwoman Montes and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

Motion to open the meeting to the public by Councilwoman Montes, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

Councilwoman Hedgepath said she would like to make something clear with the computer. Debbie #2 doesn't put the information on the computer - she sends it to the company and they put it on the computer for us. There is a password and they rather do the input themselves. The mistakes on the computers are not her fault.

Jim Janone - You stated that Debbie # 2 does that mean that Deb Evans is #1? I guess so. Regarding the dog census what did you say about that? When we do the census we have more people come down for licenses. Two years ago we had 140 for dog licenses. This year we only have about 74 or 77. They don't go to everyone. I believe they do. The ones doing the census, do they sign off saying the Borough isn't responsible if something happens to them? We don't have them sign off on anything. We will ask the Attorney. Front door at firehouse change the inside lock and that is all you have to do. We will ask Chris. Will there be glow in the dark signs for not an exit sign? Yes. They have to be able to be seen in case of smoke or a fire. Do you need to have lights on the exit signs? We will ask Chris and see what he says. I don't think it is a good idea to put a lock on the gas shut off on the stove. We will ask Chris about that also.

Joan Cegelka - About Mrs. Hedgepaths comment about the website. I spoke with Debbie and we had a conversation about it. There are pages that are upside down. It is not up to the web people to catch your mistakes. There are still minute pages that are upside down.

Anne Davis - I got what you were saying about the census. I agree with you that there should be a census done.

Motion to close the meeting to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion to adjourn the meeting by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Submitted By:

*Deborah Evans*

Deborah Evans  
Borough Clerk

